



A DIVISION OF IRRIGATION AUSTRALIA

Rainwater Harvesting Australia Committee Charter

Preamble

The Rainwater Harvesting Australia Committee (RHAC) is established under the auspices of Irrigation Australia Limited (IAL) and is a committee established by the IAL Board to focus on rainwater harvesting issues and objectives in Australia.

1. Mission and Purpose of the Irrigation Australia Rainwater Harvesting Committee

The purpose of the RHAC is to act on behalf of IAL and continue the objectives of the previous Rainwater Harvesting Association Australia (RHAA) more specifically the implementation of the objectives of the current Business Plan. This includes promotion of rainwater harvesting for the benefit of the broader public, which includes domestic, commercial and rural, advancing education in matters relating to rainwater harvesting with the following core objectives:

- Share the benefits of rainwater harvesting for households, urban and regional areas and Australia;
- Create a community to share with and engage the Australian community of rainwater harvesters, connecting end users with policy makers and manufacturers;
- Inform government policy for rainwater harvesting through independent credible research and communication.

2. Actions to achieve the core objectives will include:

- The development of a *Rainwater Harvesting Design Specification and Training program*;
- If possible, develop a competency for rainwater harvesting and add this to the IAL RTO scope.
- Incorporation of rainwater harvesting education and training at IAL events;
- Digital advertising and the promotion of rainwater harvesting on the IAL website.

- Incorporate rainwater harvesting education and information in Irrigation Australia events.

3. Membership of the Rainwater Harvesting Australia Committee

3.1 Classes of Membership

There shall be three classes of participants in the RHAC

- (i) Irrigation Australia Ltd Members – Members appointed by the IAL Board in accordance with sub-clause 3.2;
- (ii) Affiliated Members – Others that have an interest in the objectives of rainwater harvesting bringing particular expertise and knowledge to the RHAC in accordance with sub-clause 3.2;
- (iii) Observers – Non-members approved by the IAL Board from time to time to participate in the Committee to provide input and expertise, without the specific rights of Members. Observers could include sponsors of IAL.

3.2 Composition

- (i) A minimum of five representatives either from or appointed by the Irrigation Australia Board;
- (ii) A representative from IAL management
- (iii) Up to a further four affiliated members chosen by the Irrigation Australia Board for their expertise or skill in a discipline at the time of appointment. The RHAC shall recommend affiliated appointments to the committee however these will be subject to ratification by the irrigation Australia Board;
- (iv) The RWHA committee may also appoint, at their discretion, an Irrigation Australia member who qualifies as a young professional, who is under the age of 40 years at the time of appointment, for a term of up to 24 months and may be reappointed at the end of that term”.

3.3 Term of the Committee

Members of the RWHA will serve for a period of a minimum of two years from the date of their appointment, at the Board’s discretion.

3.4 Applications for membership

Applications for membership of the RWHA committee shall be made, in the first instance, to the CEO of Irrigation Australia and will be ratified at the next board meeting. The IAL Board has the right to approve or reject any such application without giving reason.

3.5 Resignation/Termination of Affiliated Membership

A member of RHAC may resign at any-time on written notification to the Chair

The RHAC may at any-time by resolution terminate the membership of any member, and upon despatch to the member in question of the resolution passed that person shall thereupon cease to be a member provided that the member concerned shall have the right to be heard by the Irrigation Australia Board before a final decision is made.

3.6 Election of Chair and Vice Chair

A Chair and Vice Chair shall be elected by the RHAC to hold office for a minimum of two years, at the Board’s discretion.

4. Power and Responsibilities of the RHAC

4.1 Administrative Authority as delegated by the Board of Irrigation Australia

The RHAC shall administer this Charter as follows:

4.2 Meetings

The RHAC shall meet for a minimum of two times each year and as many times as it shall so decide. The Chair, or not less than three members of the RHAC, may require the Chair to:

- (a) call a meeting of the RHAC;
- (b) If required, conduct a postal vote of the members of the RHAC.

Meetings will be generally held by teleconference but on occasions, such as the Irrigation Australia Conference, may be held on a face-to-face basis.

The Chair, or in the Chair's absence, the Vice Chair shall preside at meetings of the RHAC or, if neither is present, the RHAC shall appoint one of its number to preside. The RHAC shall cause proper minutes to be made of the proceedings of all meetings and meetings of the committee. The minutes of any such meeting, if having been signed by the Chair of such or the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated.

Minutes will be tabled at the next scheduled Irrigation Australia Board meeting.

4.3 Sub-Committees

The RHAC may set up Sub-Committees to deal with any business of the RHAC, with such terms of reference as, subject to the limits of the committee's own authority, the RHAC shall decide, including powers of delegation and co-option. The continuation and composition of these Sub-Committees shall be reviewed annually.

4.4 Quorum

The quorum at a meeting of the RHAC or of any Sub Committee appointed under the provisions of Clause 3 shall be one-third of the total number of members of the RHAC or Sub Committee.

5. Secretary and Financial Arrangements

By agreement with the IAL Board, secretarial and financial arrangements for the operation of the RHAC will be provided by Irrigation Australia. Any financial transactions will be reported to the RHAC at each meeting.

6. Application of Funds and Dissolution

7. Review of the Charter

- The Rainwater Harvesting Committee to review the Charter, biennially or as required.
- The Rainwater Harvesting Committee to refer any material changes to the Irrigation Australia Board for ratification.